

Please provide the following information, and submit to the NOAA DM Plan Repository.

Reference to Master DM Plan (if applicable)

As stated in Section IV, Requirement 1.3, DM Plans may be hierarchical. If this DM Plan inherits provisions from a higher-level DM Plan already submitted to the Repository, then this more-specific Plan only needs to provide information that differs from what was provided in the Master DM Plan.

URL of higher-level DM Plan (if any) as submitted to DM Plan Repository:

1. General Description of Data to be Managed**1.1. Name of the Data, data collection Project, or data-producing Program:**

AFSC/NMML/CCEP: Northern fur seal demography at San Miguel Island, California, 1974 - 2014

1.2. Summary description of the data:

The National Marine Mammal Laboratories' California Current Ecosystem Program (AFSC/NOAA) initiated a long-term marking program of northern fur seals (*Callorhinus ursinus*) at San Miguel Island, California in 1975. A sample of up to 300 pups has been tagged in the foreflippers with various types and colors of tags each year between 1975 and the present. Resighting surveys for marked animals are conducted annually at summer breeding sites. Resightings are also obtained from the public when animals are observed on beaches or in fisheries. The data are used in mark-recapture models to estimate the age and sex specific vital parameters of the population and to describe age and sex specific reproductive behavior and seasonal movements of animals throughout their lives.

1.3. Is this a one-time data collection, or an ongoing series of measurements?

Ongoing series of measurements

1.4. Actual or planned temporal coverage of the data:

1974 to Present

1.5. Actual or planned geographic coverage of the data:

W: -130, E: -117, N: 57, S: 30

West coasts of U.S., Canada, Mexico

1.6. Type(s) of data:

(e.g., digital numeric data, imagery, photographs, video, audio, database, tabular data, etc.)
Table (digital)

1.7. Data collection method(s):

(e.g., satellite, airplane, unmanned aerial system, radar, weather station, moored buoy, research vessel, autonomous underwater vehicle, animal tagging, manual surveys, enforcement activities, numerical model, etc.)

Instrument: N/A

Platform: N/A

Physical Collection / Fishing Gear: N/A

1.8. If data are from a NOAA Observing System of Record, indicate name of system:

1.8.1. If data are from another observing system, please specify:

2. Point of Contact for this Data Management Plan (author or maintainer)

2.1. Name:

Tony Orr

2.2. Title:

Metadata Contact

2.3. Affiliation or facility:

Alaska Fisheries Science Center

2.4. E-mail address:

tony.orr@noaa.gov

2.5. Phone number:

3. Responsible Party for Data Management

Program Managers, or their designee, shall be responsible for assuring the proper management of the data produced by their Program. Please indicate the responsible party below.

3.1. Name:

Tony Orr

3.2. Title:

Data Steward

4. Resources

Programs must identify resources within their own budget for managing the data they produce.

4.1. Have resources for management of these data been identified?

No

4.2. Approximate percentage of the budget for these data devoted to data management (specify percentage or "unknown"):

0

5. Data Lineage and Quality

NOAA has issued Information Quality Guidelines for ensuring and maximizing the quality, objectivity, utility, and integrity of information which it disseminates.

5.1. Processing workflow of the data from collection or acquisition to making it publicly accessible

(describe or provide URL of description):

Lineage Statement:

Each fall, a sample of up to 300, 3- to 4-month-old northern fur seal pups were marked using flipper tags. Rookery and haulout sites on San Miguel Island, CA were surveyed several times each week throughout the breeding season from late May to mid August for marked individuals. Surveys were opportunistically conducted at the Farallon Islands during the summer and fall. Individual's tag number, age-sex class and reproductive status were recorded. Resights were made using binoculars, spotting scope, or (digital) camera. Data were entered into a computer tablet using Microsoft Excel. The Excel spreadsheet contained code that flagged entries of tags that did not exist, flipper tags that have not been seen in over three years, mis-assigned flipper side tag was on, and mis-identified sex. Data were checked and compiled in master database. Duplicates were removed.

5.1.1. If data at different stages of the workflow, or products derived from these data, are subject to a separate data management plan, provide reference to other plan:

5.2. Quality control procedures employed (describe or provide URL of description):

In the field, data were entered into a Microsoft Excel datasheet in a computer tablet that contained code to flag for tag numbers that did not exist, that had not been seen for more than three years, and if they were identified on the wrong side. Additionally, entries were flagged if the sex of the animal was mis-identified. Each evening, data were quality controlled by filling in fields that were not completed in the field, flagged entries were checked to determine if they were valid, error codes were addressed by comments, and duplicates were removed. Weekly or more frequently, the field supervisor placed all the individual files into a Master file. Data were rechecked before uploaded into database.

6. Data Documentation

The EDMC Data Documentation Procedural Directive requires that NOAA data be well documented, specifies the use of ISO 19115 and related standards for documentation of new data, and provides links to resources and tools for metadata creation and validation.

6.1. Does metadata comply with EDMC Data Documentation directive?

Yes

6.1.1. If metadata are non-existent or non-compliant, please explain:

6.2. Name of organization or facility providing metadata hosting:

NMFS Office of Science and Technology

6.2.1. If service is needed for metadata hosting, please indicate:**6.3. URL of metadata folder or data catalog, if known:**

<https://inport.nmfs.noaa.gov/inport/item/17606>

6.4. Process for producing and maintaining metadata

(describe or provide URL of description):

Metadata produced and maintained in accordance with the NMFS Data Documentation Procedural Directive: <https://inport.nmfs.noaa.gov/inport/downloads/data-documentation-procedural-directive.pdf>

7. Data Access

NAO 212-15 states that access to environmental data may only be restricted when distribution is explicitly limited by law, regulation, policy (such as those applicable to personally identifiable information or protected critical infrastructure information or proprietary trade information) or by security requirements. The EDMC Data Access Procedural Directive contains specific guidance, recommends the use of open-standard, interoperable, non-proprietary web services, provides information about resources and tools to enable data access, and includes a Waiver to be submitted to justify any approach other than full, unrestricted public access.

7.1. Do these data comply with the Data Access directive?

No

7.1.1. If the data are not to be made available to the public at all, or with limitations, has a Waiver (Appendix A of Data Access directive) been filed?

No

7.1.2. If there are limitations to public data access, describe how data are protected from unauthorized access or disclosure:

There are no legal restrictions on access to the data. They reside in public domain and can be freely distributed.

7.2. Name of organization of facility providing data access:

National Centers for Environmental Information - Silver Spring, Maryland

7.2.1. If data hosting service is needed, please indicate:

Yes

7.2.2. URL of data access service, if known:

<http://data.nodc.noaa.gov/cgi-bin/iso?id=gov.noaa.nodc:0141240>

7.3. Data access methods or services offered:

The dataset is available for download via the NCEI Ocean Archive System at <http://accession.nodc.noaa.gov/0141240>.

7.4. Approximate delay between data collection and dissemination:

Unknown

7.4.1. If delay is longer than latency of automated processing, indicate under what authority data access is delayed:

Data not automatically processed

8. Data Preservation and Protection

The NOAA Procedure for Scientific Records Appraisal and Archive Approval describes how to identify, appraise and decide what scientific records are to be preserved in a NOAA archive.

8.1. Actual or planned long-term data archive location:

(Specify NCEI-MD, NCEI-CO, NCEI-NC, NCEI-MS, World Data Center (WDC) facility, Other, To Be Determined, Unable to Archive, or No Archiving Intended)

NCEI-MD

8.1.1. If World Data Center or Other, specify:

8.1.2. If To Be Determined, Unable to Archive or No Archiving Intended, explain:

8.2. Data storage facility prior to being sent to an archive facility (if any):

Alaska Fisheries Science Center - Seattle, WA

8.3. Approximate delay between data collection and submission to an archive facility:

Unknown

8.4. How will the data be protected from accidental or malicious modification or deletion prior to receipt by the archive?

Discuss data back-up, disaster recovery/contingency planning, and off-site data storage relevant to the data collection

IT Security and Contingency Plan for the system establishes procedures and applies to the functions, operations, and resources necessary to recover and restore data as hosted in the Western Regional Support Center in Seattle, Washington, following a disruption.

9. Additional Line Office or Staff Office Questions

Line and Staff Offices may extend this template by inserting additional questions in this section.